

COMMUNITY SERVICES BLOCK GRANT ALLOCATION PLAN

Federal Fiscal Year 2017
October 1, 2016 – September 30, 2017

STATE OF CONNECTICUT
DEPARTMENT OF SOCIAL SERVICES

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Submitted by:
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Connecticut Department of Social Services
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The Community Services Block Grant Allocation Plan

FFY 2017

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<p style="text-align: center;">THE COMMUNITY SERVICES BLOCK GRANT ALLOCATION PLAN For Federal Fiscal Year 2017 October 1, 2016 – September 30, 2017</p>
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I. OVERVIEW OF THE COMMUNITY SERVICES BLOCK GRANT

A. Purpose

The Community Services Block Grant (CSBG) is administered by the United States Department of Health and Human Services (HHS) through its administrative agency, the Administration for Children and Families (ACF), Office of Community Services (OCS). The Connecticut Department of Social Services (DSS) is designated as the principal state agency for the allocation and administration of the block grant within the state of Connecticut.

The purposes of the Community Services Block Grant are:

1. To provide assistance to states and local communities, working through a network of community action agencies for the reduction of poverty, the revitalization of low-income communities, and the empowerment of low-income families and individuals to become fully self-sufficient (particularly families who are attempting to transition off a state program carried out under part A of the Social Security Act (42 USC 601, et. Seq.); (the “Act”) and
2. To accomplish the goals described in paragraph (1) through:
 - a) the strengthening of community capabilities for planning and coordinating a broad range of federal, state, local, and private resources related to the elimination of poverty, so that these resources can be used in a manner responsive to local needs and conditions;
 - b) the coordination of a range of services to meet the needs of low-income families and individuals, so that these services have a measurable impact on the reduction of poverty in the community and in helping families and individuals to achieve self-sufficiency;
 - c) the promotion of innovative and effective community-based approaches to addressing the causes and effects of poverty and community breakdown;
 - d) the promotion of participation by the low-income residents and members of the groups served by programs funded through block grants made under this subtitle in planning and coordinating activities and programs designed to respond to the unique problems and needs within their communities; and
 - e) the broadening of the resource base for programs directed at the elimination of poverty so as to secure a more active role in the provision of services for:
 - (1) Private religious, charitable, and neighborhood-based organizations; and

- (2) Individual citizens, business, labor, and professional groups, who are able to influence the quantity and quality of opportunities and services for the poor.

B. Major Use of Funds

As federally mandated, at least ninety percent (90%) of the funds made available to the state must be used to make grants to Community Action Agencies (CAAs), Community Action Programs (CAPs), or Limited Purpose Agencies (LPAs) that performed the functions of a Community Action Agency in fiscal year 1981, or their successors. These funds must be used for purposes consistent with the federal goals identified above.

There are currently ten CAAs and one LPA that qualify for CSBG funding in Connecticut. Each CAA has a specified service area. In Connecticut, CSBG funds are primarily used by CAAs to provide planning and coordination, organize services, encourage innovative and effective approaches to addressing the causes of poverty, broaden the resource base for programs and services, and for core administrative expenses. With CSBG as base funding, CAAs operate a wide range of programs with other funds from DSS and other state agencies, federal agencies, and municipalities, as well as private donations. These programs include, but are not limited to, Energy Assistance, Housing and Shelter programs, Child Care and Youth Development Services, Holistic Case Management Services, and Nutrition Services.

On September 25, 2015, based on the results of a competitive procurement, the Department awarded Norwalk Housing Foundation (NHF) the right to negotiate a contract to serve as the CAA for the Greater Norwalk catchment area. NHF and Department staff are currently engaged in contract negotiations.

If NHF does not wish to pursue this designation or a fully executed and approved contract is not in place by December 15, 2016, then DSS will immediately proceed with the realignment of the towns within the Greater Norwalk catchment area among the two contiguous CAAs:

- Action For Bridgeport Community Development, Inc. (ABCD) will serve Norwalk and Westport
- Community Action Agency of Western Connecticut, Inc. (CAAWC) will serve Wilton, Weston and New Canaan

DSS will require BOTH ABCD and CAAWC to complete the following activities, at a minimum:

- conduct a needs assessment to ensure that the needs of the added towns are properly identified and addressed in the plan for service delivery;
- have a minimum number of hours of operation within the added service delivery areas;
- ensure that their Boards are redesigned to reflect the added service delivery areas in accordance with CSBG Rules; and
- develop a comprehensive plan of service delivery.

If the situation arises, the Department shall provide technical assistance and training to ABCD and CAAWC, to ensure that the newly added towns are represented within its tripartite board structure, as well as organizational structure. DSS will also contract with CAFCA to provide any needed technical assistance.

Bristol Community Organization, Inc. (BCO) and Human Resources Agency of New Britain, Inc. (HRA) has advised the Department of their intent to merge together with the completion of the

merger expected no later than September 30, 2016. Although we are confident that the merger will be successful, this plan (Table D) continues to identify both entities separately as they each exist as of the date of this allocation plan's publication. In support of this effort, the Department provided one-time CSBG administration funding to defray the costs of a merger consultant to conduct pre-merger activities. The merger consultant has been hired and is providing assistance with strategic and organizational development, while HRA and BCO are collaboratively conducting financial, legal and human resources merger activities.

CAAs, as required under the Act, also prepare annual Community Action Plans. Each CAA's plan addresses how the goals of the block grant will be furthered by the efforts of all of the programs administered by the Community Action Agency, including but not limited to those programs funded directly or indirectly by CSBG. Key components of the individual CAA's Plan include the following: community needs assessment; description of service delivery system, linkages, coordination of funds and innovative projects and performance measurement outcomes and measures. CSBG funds are required to be used to serve or improve the well-being of individuals with incomes at or below 125% of the federal poverty level and may not be used to support political activities or to pay for construction unless a specific waiver is obtained by the state from the federal government.

The state is permitted to retain up to five percent (5%) of the block grant for administration, and may use the remaining five (5%) of the funds allocated for a variety of purposes including, but not limited to, training, technical assistance, and capacity building for eligible entities, and innovative programs that further the purposes of the Act. The department utilizes the administration allotment to provide direct program monitoring, training, and oversight functions to ensure programmatic compliance.

C. Federal Allotment Process

CSBG funds are allotted based on the national appropriation and the states' share of funds distributed under Sec. 221 of the Economic Opportunity Act of 1964 for federal fiscal year 1981.

D. Estimated Federal Funding

Federal funding for FFY 2017 has not been finalized. During FFY 2016, the Community Services Block Grant was funded at a national level of \$693.6 million, which included a 6% one-time increase. For purposes of this plan, the federal funding allocation for Connecticut for FFY 2017 is estimated to be \$8,077,366, which is equal to the state's final FFY 2016 allocation, less the one-time increase.

E. Total Available and Estimated Expenditures

In total, available funding for FFY 17 is estimated at \$9,814,452, made up of \$8,077,366 in estimated federal block grant funding and \$1,737,087 in estimated carry forward. Of this amount, \$8,287,135 is proposed to be expended, with \$1,527,318 proposed to be carried forward as a contingency in case of future decreases in funding.

Section 210 of the federal Economic Opportunity Act of 1964 requires that at least ninety percent (90%) of the CSBG funds made available to the state are to be used to make grants to CAAs or LPAs. Accordingly, the Department proposes that ninety percent (90%) or \$7,269,629 of the estimated FFY 2017 block grant funding be distributed through grants to CAAs and LPAs in

Connecticut. An additional \$194,257 in programmatic carry forward funding will also be distributed to CAAs and LPAs, resulting in total funding of \$7,463,886.

The state plans to retain five percent (5%) of the FFY 2017 block grant funds or \$403,868 for administration. Through the administration allotment, the Department will provide appropriate quality assurance and programmatic staffing to ensure sufficient programmatic and fiscal oversight, training and monitoring activities. The remaining five percent of the allocation or \$403,868 will be used for discretionary projects that may include training activities, technical assistance, technology support, statewide projects and innovative programs related to the purposes of the Act.

The distribution of funds to eligible entities is based on a formula referenced in Sec. 17b-888 of the Connecticut General Statutes and further described in Section H below.

F. Proposed Changes From Last Year

Block grant regulations specify how funds will be allocated. A total of \$7,463,886 is proposed to be granted to CAAs or LPAs, which represents 90% of total block grant funding for FFY 2017 (\$7,269,629) plus \$194,257 in carry forward funding. This amount represents an 8% decrease in funding from FFY 16. However, due to the one-time increase in the FFY 16 federal block grant award and delayed expenditures from the FFY 15 block grant, the estimated expenditures during FFY 16 are artificially inflated, and the 8% decrease does not result in a reduction in funding to the CAAs and LPAs. Table III on page 12 documents FFY 15 expenditures, FFY 16 estimated expenditures, and FFY 17 proposed expenditures for each of the CAAs. Proposed allocations for FFY 17 were calculated utilizing the base amounts that entities should be receiving pursuant to the statutorily required formula.

Personal Services, Fringe, and Other Expenses proposed to increase in FFY 2017 from FFY 2016 are attributable to staff levels reflecting a 52-week period within the Office of Community Services & Quality Assurance Division to ensure that CSBG contractor monitoring and federal requirements are being followed as directed by HHS.

G. Contingency Plan

The development of this allocation plan is based on the assumption that the FFY 2017 Community Services Block Grant for Connecticut will be funded at the level of \$8,077,366. In the event that anticipated funding is either increased or decreased, federal law, as noted above, specifies the proportion of funds allocated to Community Action Agencies, Discretionary Programs, and Administration. Should a significant decrease in federal funding occur as a result of sequestration, the Department, with input from Connecticut Association for Community Action (CAFCA) and the CAAs, will develop a process to determine priorities for applying any reductions. If additional funds become available, they may be carried over into FFY 2018 in order to ensure ongoing programmatic coverage and to mitigate the potential for future reductions in FFY 2018.

H. State Allocation Planning Process

Sections 17b-885 through 17b-895 of the Connecticut General Statutes implement the federal requirements governing Community Action Agencies and further stipulate that allocated funds be distributed through an agreement negotiated between the Department and Community Action Agencies. Under the present agreement, negotiated and implemented in 1997, each CAA will receive a base amount that equals one-half of their FFY 1996 allocation. Remaining funds are

allocated to CAAs based on the number of individuals in each CAA catchment area (as a proportion of the state total) at or below 125% of the federal poverty guidelines according to census data.

I. Grant Provisions

In order to obtain CSBG funding, Connecticut must submit and obtain federal approval of the state plan that satisfies the requirements of Sec. 676 of the Reauthorization Act. Under these requirements, the state must:

- designate a state agency to serve as lead agency;
- hold a public hearing to provide the public an opportunity to comment on the proposed use of funds;
- conduct monitoring in accordance with Section 678B of the Reauthorization Act;
- hold a legislative hearing at least once every three (3) years in conjunction with the development of the state plan;
- use funds received to support activities which assist low-income families and individuals to:
 1. achieve self-sufficiency;
 2. secure and retain meaningful employment;
 3. attain an adequate education;
 4. make better use of available income;
 5. obtain and maintain adequate housing;
 6. obtain emergency assistance; and
 7. achieve greater participation in the affairs of the community;
- address the needs of youth in low-income communities;
- assure that CSBG funds are used to coordinate with and make more effective use of other programs with related purposes;
- describe how it uses its discretionary funds;
- include information provided by eligible entities on how CSBG funds will be used;
- assure that eligible entities provide emergency food, supplies and related services to combat hunger and malnutrition;
- assure that the state and eligible entities coordinate with and establish linkages between governmental and other programs to avoid duplication;
- provide for coordination between programs to ensure that energy crisis intervention programs are conducted in each community;
- assure that the state will cooperate with related federal investigations;

- assure that funding for eligible entities will not be terminated or reduced below their proportional share without cause;
- provide opportunities for state and eligible entities to form partnerships with other organizations, including religious, charitable and community organizations;
- establish mechanisms for low-income individuals or organizations that feel they are under-represented on the board of a CAA to petition for representation;
- require that each CAA submit a Community Action Plan as a condition of funding;
- require that all eligible entities participate in the Results Oriented Management and Accountability system; and
- require that each eligible entity have a Board of Directors composed of equal numbers of low-income persons, local elected officials or their designees, and other individuals or organizations serving low-income people in the community.

Connecticut's most recent federal application for CSBG funding was approved for the period October 1, 2014 to September 30, 2016. Connecticut's next federal application for CSBG funding for the period October 1, 2016 to September 30, 2018 is due to ACF by September 1, 2016.

Additional Federal Requirements:

Over the last several years, OCS and the CSBG Network – comprised of CSBG eligible entities, state CSBG Lead Agencies, state Community Action Agency Associations, national partners, and others – have collaborated to create a new Performance Management Framework for CSBG. This Framework includes:

- Organizational Standards for CSBG eligible entities;
- Federal and State Accountability Measures; and
- Results Oriented Management and Accountability (ROMA).

These elements are designed to increase effectiveness and accountability across the CSBG Network (federal, state, and local) and generate more robust results for the people and communities we serve.

On January 28, 2015, OCS issued a Dear Colleague letter regarding CSBG Draft State and Federal Accountability Measures and Appendices. Pursuant to the terms of the letter, OCS required states, no later than FFY 2016, to collect and begin reporting on state CSBG Accountability Measures through their online state plan and annual reports.

The thirteen (13) State accountability measures address efficiency and effectiveness characteristics such as timeliness, accuracy, standards, and stakeholder satisfaction in the critical activities and functions listed below:

- Development of State plan, including involving the eligible entities
- Implementation of State plan including:
 - Distribution of funds
 - Use of remainder/discretionary funds
 - Grantee monitoring and corrective action
 - Data collection, analysis, and reporting
 - Organizational standards for eligible entities
 - State linkages and communication

The Department successfully complied with the identified state accountability measures during FFY 2016 and shall continue to comply with these requirements during FFY 2017.

In addition to accountability measures for states, on January 26, 2015, OCS issued Information Memorandum Transmittal No. 138 referencing the “State Establishment of Organizational Standards for CSBG Eligible Entities under 678B of the CSBG Act, 42 U.S.C. § 9901 et seq.” The categories associated with the Organization Standards for CAAs are as follows:

1. Maximum Feasible Participation
 - Consumer Input and Involvement
 - Community Engagement
 - Community Assessment
2. Vision and Direction
 - Organizational Leadership
 - Board Governance
 - Strategic Planning
3. Operations and Accountability
 - Human Resource Management
 - Financial Operations and Oversight
 - Data and Analysis

The Department and the CAA network are working collaboratively to develop and implement a system to ensure compliance with all federal requirements. The Department has convened a workgroup comprised of members from the Community Services Block Grant office, as well as representatives from the CAA Network (e.g. senior management, fiscal, human resources, quality assurance, planning, etc.). It is the Department’s expectation that through this process of consistent communication, Connecticut CAAs will be informed of compliance requirements for each of the categories associated with the above mentioned organizational standards. The Department will also utilize this process to assist with the identification of training that is above and beyond the standard training.

Results Oriented Management and Accountability (ROMA)

During FFY 2017, ROMA Next Generation (ROMA NG) is the next level of ROMA principles, practices and resources that will be implemented in order to be in compliance for FFY 2018. ROMA NG focuses on integrating information on the people served, services and strategies provided, and outcomes achieved by eligible entities on 3 levels: community, individual and family. The final stage of the development of the components of ROMA NG was the convening of a workgroup with representatives from the state, local, national, and federal levels. The ROMA NG efforts are reflected in the proposed CSBG Annual Report. The federal initial 60-day public comment period opened on June 16, 2016. Once the Office of Management and Budget (OMB) clearance is completed, the Department and its eligible entities shall be required to comply with this additional requirement. HHS anticipates receiving OMB clearance during the 1st quarter of FFY 2017. Once the expectations are issued; the Department shall be tasked with implementing requirements to ensure data compliance for FFY 2018.

II. Tables

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<p style="text-align: center;">Table A</p> <p style="text-align: center;">COMMUNITY SERVICES BLOCK GRANT</p> <p style="text-align: center;">RECOMMENDED ALLOCATIONS</p>				
PROGRAM CATEGORY	FFY 15 Expenditures	FFY 16 Estimated Expenditures	FFY 17 Proposed Expenditures¹	Percentage Change from FFY 16 to FFY 17
Grants to Eligible Entities	\$6,863,847	\$8,101,946	\$7,463,886	-8%
Discretionary Programs	429,552	525,448	403,868	-23%
Administration	284,998	445,990	403,868	-9%
TOTAL	\$7,578,397	\$9,073,384	\$8,271,622	-9%
SOURCE OF FUNDS				
Block Grant ¹	\$8,077,366	\$8,571,196	\$8,077,366	-6%
Carry Forward from Previous Year ²	1,740,306	2,239,275	1,737,087	-22%
TOTAL FUNDS AVAILABLE	\$9,817,673	\$10,810,471	\$9,814,453	-9%

Notes:

- ¹. Bristol Community Organization, Inc. (BCO) and Human Resources Agency of New Britain, Inc. (HRA) are currently involved in pre-merger activities and expect to complete a merger by September 30, 2016. Since the merger will not be completed during the plan development period, BCO and HRA will be identified as 2 separate entities. If the merger is finalized during FFY 2017, DSS shall align the allocations for the merged entity.
- ². FFY 2016 estimated carryforward amount includes payments obligated during FFY 2015 but paid during the beginning of FFY 2016 (October 2015), as well as monies identified for the Greater Norwalk catchment area. The Department competitively procured services for the Greater Norwalk area and is currently in negotiations with Norwalk Housing Foundation (NHF). If NHF is does not wish to pursue this designation or a fully executed and approved contract is not in place by December 15, 2016, then DSS will immediately proceed with the realignment of the towns within the Greater Norwalk catchment area among the two contiguous CAAs:
- Action For Bridgeport Community Development, Inc. (ABCD) will serve Norwalk and Westport; and,
 - Community Action Agency of Western Connecticut, Inc. (CAAWC) will serve Wilton, Weston and New Canaan.

Table B

COMMUNITY SERVICES BLOCK GRANT

SUMMARY OF PROGRAM EXPENDITURES

	FFY 15 Expenditures	FFY 16 Estimated Expenditures	FFY 17 Proposed Expenditures	Percentage change from FFY 16 to FFY17
Number of Positions (FTE) ¹	1.4	1.75	2.75	
Personal Services	133,437	160,974	203,077	26%
Fringe Benefits	85,012	115,775	148,752	28%
Other Expenses	66,549	169,241	52,039	-69%
Equipment				
Contracts				
Grants to:				
Local Government				
Other State Agencies				
Private Agencies	7,293,399	8,627,395	\$7,867,754	-9%
TOTAL EXPENDITURES	\$7,578,397	\$9,073,384	\$8,271,622	-9%
	Sources of FFY 15 Allocations	Sources of FFY 16 Allocations	Sources of FFY 17 Allocations	Percentage change from FFY 16 to FFY17
Carry Forward from Previous Year ²	1,740,306	2,239,275	1,737,087	-22%
Federal Block Grant Funds	8,077,366	8,571,196	8,077,366	-6%
TOTAL FUNDS AVAILABLE	\$9,817,672	\$10,810,471	\$9,814,453	-9%

Notes:

¹ FFY 2017 Personal Services and Fringe are associated with 2.75 FTE dedicated to the CSBG program. These staff will be dedicated to the CSBG program to provide appropriate oversight of the program consistent with federal requirements. Also, during FFY 16, the Department experienced one-time increases associated with a data system to assist with reporting compliance related to Organizational Standards and Triennial Review activity.

² FFY 2016 estimated carryforward amount includes payments obligated during FFY 2015 but paid during October 2015, as well as monies identified for the Greater Norwalk catchment area. FFY 2017 proposed carryforward amount of \$1,737,087 includes \$194,257 in CSBG programmatic funds not issued during FFY 2016 for the Greater Norwalk catchment area. Programmatic carryforward must be used to support the program. The CAAs have requested that DSS use the carryforward to help support their transition toward ROMA NG compliance. Funding will be used to assist DSS with data compliance requirements and the admin resources are targeted for training, conferences and one-time costs necessary to ensure compliance with the CSBG Performance Framework.

Table C

COMMUNITY SERVICES BLOCK GRANT

SUMMARY OF SERVICE OBJECTIVES AND ACTIVITIES

Service Category	Objective	Service/Activity	Number Served FFY 15	Performance Measures
Core Funding for Eligible Entities	Provide core administrative support for CAAs to organize services and coordinate funding for programs that serve individuals and families at or below 125% of the federal poverty level.	Provide planning, administrative, and financial management support to Community Action Agencies to coordinate grants and services to low-income residents.	357,585 persons served through 10 CAAs in FFY '15	See below

* As reported in Part I, Section G, Lines 3 and 4 of the annual federal CSBG MIS report for 2015.

PERFORMANCE MEASURES

AS REPORTED IN THE ANNUAL CT FFY 2015 COMMUNITY SERVICES BLOCK GRANT INFORMATION SYSTEM SURVEY

Conditions of poverty reduced or eliminated as measured by the # of clients who, as a result of CSBG assistance:

1. Obtained supports to reduce or eliminate barriers to employment **[Employment]**
2. Increased in financial assets or financial skills **[Income Management]**
3. Participated in education and self-improvement programs **[Education]**
4. Maintained adequate housing/ independent living situation **[Housing]**
5. Advanced towards or achieved self-sufficiency **[Self-Sufficiency]**
6. Obtained emergency assistance **[Emergency Services]**
7. Engaged in activities that support and promote their own well-being and that of their community **[Participation in Community]**

Table D

COMMUNITY SERVICES BLOCK GRANT

PROPOSED EXPENDITURES BY PROGRAM CATEGORY

	FFY 15 Expenditures	FFY 16 Estimated Expenditures ¹	FFY 17 Proposed Expenditures ¹
Major Program Categories	(including carry forward funds)	(including carry forward funds)	(including carry forward funds)
Grants to Eligible Entities			
Action for Bridgeport Community Development, Inc. (ABCD) ²	884,936	859,613	845,380
ACCESS Agency, Inc.	455,618	452,676	439,443
Bristol Community Organization, Inc. (BCO) ⁴	196,798	191,765	188,416
Community Action Agency of New Haven, Inc. (CAANH)	1,089,277	1,084,653	1,053,704
Community Action Agency of Western Connecticut, Inc. (CAAWC) formerly known as Community Action for Committee of Danbury, Inc. (CACD) ^{2, 6}	445,981	654,749	649,559
Community Renewal Team of Greater Hartford, Inc. (CRT)	1,673,327	1,906,389	1,732,309
Connecticut Association for Community Action (CAFCA) ⁵	146,055	151,512	218,089
CAA of Greater Norwalk ^{2, 3}	0	0	404,335
Human Resource Agency of New Britain, Inc. (HRANB) ⁴	308,306	330,643	309,487
New Opportunities, Inc. (NOI)	946,887	1,067,588	974,953
TEAM, Inc.	235,899	205,217	213,759
Thames Valley Council for Community Action, Inc. (TVCCA)	480,763	417,093	434,452
One-Time FFY 16 Award Increase (6%) ⁷	0	382,649	0
Organizational Standards One-Time Payments ⁸	0	397,399	0
Formula Allocations – Total	\$6,863,847	\$8,101,946	\$7,463,886
Discretionary Programs⁹	429,552	525,448	403,868
State Agency Administration¹⁰	284,998	445,990	403,868
TOTAL CSBG	\$7,578,397	\$9,073,384	\$8,271,622

Notes:

- ¹ FFY 17 proposed expenditures reflect the base award amounts each CAA receives per the current agreement stipulated under §17b-888 of the Connecticut General Statutes. Any differences in the FFY 16 estimated expenditures to CAAs, other than those separately listed and described in footnotes 7 and 8, are due to FFY 15 payments being completed during FFY 16 or delayed FFY 16 payments that are not anticipated to be completed until FFY 17.
- ² FFY 2016 estimated carryforward amount includes payments obligated during FFY 2015 but paid during the beginning of FFY 2016 (October 2015), as well as monies identified for the Greater Norwalk catchment area. The Department competitively procured services for the Greater Norwalk area and is currently in negotiations with Norwalk Housing Foundation (NHF). If NHF does not wish to pursue this designation or a fully executed and approved contract is not in place by December 15, 2016, then DSS will immediately proceed with the realignment of the towns within the Greater Norwalk catchment area among the two contiguous CAAs:
 - Action For Bridgeport Community Development, Inc. (ABCD) will serve Norwalk and Westport; and
 - Community Action Agency of Western Connecticut, Inc. (CAAWC) will serve Wilton, Weston and New Canaan.
- ³ The funding detail for the Greater Norwalk catchment area for FFY 2017 is as follows: Norwalk/Westport (\$385,816) and New Canaan/Weston/Wilton (\$18,519)
- ⁴ Bristol Community Organization, Inc. (BCO) and Human Resources Agency of New Britain, Inc. (HRA) are currently involved in pre-merger activities and expect to complete merger activities by September 30, 2016. Since the merger will not be completed during the plan development period, BCO and HRA will be identified as 2 separate entities. If the merger is finalized during FFY 2017, DSS shall conduct activities to align the allocations for the merged entity
- ⁵ CAFCA negotiated with member agencies for 3% of the program annual award. In FFY 16, the Department reduced CAFCA's program share and increased discretionary funding to keep CAFCA whole. CAFCA requested that the Department return to the CAA membership negotiated 3% and the Department complied. Due to carryforward, no CAA base award has been impacted by this change.
- ⁶ FFY 2017 allocation for CAAWC includes base allocation (\$287,301) for Greater Danbury and the base allocation for Greater Stamford (\$362,258).
- ⁷ Allocations for FFY 2016 include one-time increases of 6%. CAAs received a proportionate share of award based upon their percentage of CSBG funding associated with FFY 2016 awards. This one-time funding resulted in an artificial inflation of funding in FFY 16. The breakout is as follows: ABCD (\$50,723); ACCESS (\$26,367); BCO (\$11,305); CAANH (\$63,222); CAAWC (\$17,238); CRT (\$103,939); CAFCA (\$8,646); HRANB (\$18,569); NOI (\$58,497); TEAM (\$12,826) and TVCCA (\$26,067). FFY 2017 does not project the 6% increase to be annualized.
- ⁸ The Department allocated one-time payments to all CAAs (including the LPA) to assist with compliance training for organizational standards during FFY 2015; however, the payments were not issued until FFY 2016. The one-time increases are reflected in each CAA's allocation during FFY 2016, which resulted in an artificial inflation of funding in FFY 16. CAAs will receive a proportionate share of the balance allocation based upon their percentage of CSBG funding associated with FFY 2016 awards. The breakout will be as follows: ABCD (\$48,806); ACCESS (\$25,370); BCO (\$10,878); CAANH (\$60,833); CAAWC (\$16,857); CRT (\$100,010); CAFCA (\$8,319); HRANB (\$17,867); NOI (\$56,286); TEAM (\$12,341); and TVCCA (\$25,082).
- ⁹ CSBG discretionary resources will be utilized as follows: 80% capacity building activities; 15% other CSBG purposes and 5% other purposes.
- ¹⁰ FFY 2017 Personal Services and Fringe are associated with 2.75 FTE dedicated to the CSBG program. These staff will be dedicated to the CSBG program to provide appropriate oversight of the program consistent with federal requirements.